

**TURTLECREEK TOWNSHIP BOARD OF TRUSTEES**

**ON**

**DECEMBER 11**

**23**

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held on December 11, 2023, at 7:00 P.M. with the following persons present:

TRUSTEES: Dan Jones, Jim VanDeGrift and Jonathan Sams

FISCAL OFFICER: Amanda Childers

GUEST: Tammy Boggs, Mike Jameson, Kenny Hickey, Brad Edrington, Jon Paul Campbell, Mark Ferriell, Ally Bissman, Emilie Fisher, Gabe Drake and Julia Sams.

The meeting opened with Mr. Jones leading the Pledge of Allegiance.

The minutes of the meeting held on November 28, 2023, were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. Sams moved for acceptance, seconded by Mr. VanDeGrift. All were in favor and the minutes were approved as written.

The Fiscal Officer notified the Trustees that the financial reports for the previous month were available for their review. By motion of Mr. Sams and seconded by Mr. VanDeGrift the following reports were approved. Cash Summary by Fund (month to date and year to date), Fund Status Report, and Bank Reconciliation for the previous month.

Emily Fisher of Warren County Soil and Water came to update the Board on the Hoffmann Swale. Previously, Warren County Soil and Water applied for a grant to H2Ohio, however they were notified that they did not receive funding. Ms. Fisher stated that she could pursue a FEMA grant which would require a 25% commitment from the Township. The total project would cost approximately \$536,000.00 with the Township's portion being approximately \$134,000.00. Mr. Sams stated that would be too high of a cost for the Township residents to pay. Ms. Fisher informed the Board that US Fish and Wildlife has a grant that issues funding in phases up to \$50,000.00 per award, but we may not get it each year. Ms. Fisher would need assistance from the Township to apply for that funding. Ms. Fisher informed the Board that there will be a meeting with US Fish and Wildlife mid-January and will let Mrs. Boggs know the date and time.

Tammy Boggs, Township Administrator, informed the board it was time to elect officers for next year. Mr. VanDeGrift made a motion, seconded by Mr. Jones to appoint Trustee Jonathan Sams as Chairman of the Board for 2024. All present voiced a "YEA" vote and the motion passed. Mr. Sams made a motion, seconded by Mr. Jones to appoint Trustee Jim VanDeGrift as Vice President of the Board for 2024. All present voiced a "YEA" vote and the motions passed.

Mr. Jones administered the Oath of Office to Mrs. Childers. Mr. Jones administered the Oath of Office to Mr. VanDeGrift.

Department Reports:

**Fire/EMS:**

Michael Jameson, Fire Chief, informed the Board that there will be a swearing in ceremony for the new hires on January 8<sup>th</sup>, 2024.

Chief Jameson requested a motion to appoint members to the Volunteer Fire Fighters Dependents Fund for the 2024 year. The appointments are Daniel Jones, Jim VanDeGrift, Brent Wright, Frank Tone, Chris Ward and Jon Paul Campbell. Mr. Sams made a motion, seconded by Mr. VanDeGrift to approve the appointments. All present voiced a "YEA" vote and the motion was passed.

Chief Jameson, informed the Board that a position for a Full-Time Firefighter II-Paramedic has been posted and both he and the Assistant Fire Chief have recommended David Jones to fill the position effective December 11, 2023 at the rate of \$23.00 per hour. Mr. VanDeGrift made a motion, seconded by Mr. Sams to approve hiring David Jones for Full-Time Firefighter II-Paramedic effective December 11, 2023 at the rate of \$23.00 per hour. All present voiced a "YEA" vote and the motion was passed with **Resolution 23-12-19**. (A copy of the resolution will be included in the minutes.)

Chief Jameson informed the Board that he received a request from firefighter/EMT Mark Hall to extend his unpaid leave of absence to January 1, 2024. The leave of absence began on October 7, 2023. Mr. Sams made a motion, seconded by Mr. VanDeGrift to approve Mr. Hall's request to extend his leave of absence to January 1, 2024. All present voiced a "YEA" vote and the motion was passed with **Resolution 23-12-20**. (A copy of the resolution will be included in the minutes.)

Chief Jameson requested authorization to purchase material to build a turnout gear dryer. The materials should not exceed \$800.00. Mr. Sams made a motion, seconded by Mr. VanDeGrift to approve the purchase of materials as stated above. All present voiced a "YEA" vote and the motion passed.

Chief Jameson informed the Board that he recommends that Bobby Grant attend Firefighter Level II class from Warren County Career Center beginning February 2, 2024. The cost of the class will be approximately \$1,710.00 and Mr. Grant will be required to sign a Firefighter/EMS contract with a two-year commitment for the Township paying for the school. Mr. Sams made a motion, seconded by Mr. VanDeGrift to approve the Resolution as stated above. All present voiced a "YEA" vote and the motion was passed with **Resolution 23-12-21**. (A copy of the resolution will be included in the minutes.)

Deputy Fire Chief, Jon Paul Campbell, informed the Board that he has completed training the last batch of recent hires and is beginning to train 3 new hires today. Additionally, Deputy Chief Campbell informed the Board that the ladder truck was backed into one of the parking lot light poles during training.

#### **Road and Bridge:**

Kenny Hickey, Road/Maintenance Supervisor, reminded the Board that there will be a Work Session on Monday, December 18, 2023 at 2:00 p.m.

Mr. Hickey stated that the snow plows are ready for winter weather.

#### **Administration:**

Tammy Boggs, Township Administrator, presented the Temporary Appropriations as well as the Year End Resolutions to the Trustees. Mr. Sams made a motion to approve the Temporary Appropriations and Year End Resolutions. Mr. VanDeGrift seconded the motion. All present voiced a "YEA" vote and the motion was passed with **Resolutions 23-12-01 – 21-12-18**. (A copy of the resolution will be included in the minutes.)

Mrs. Boggs asked the Trustees if they wanted to donate to the Lebanon Food Pantry. After some discussion the Board tabled until the next meeting.

Mrs. Boggs informed the Board that they need to amend the Navia Reimbursements for 2024. The Board approved the changes as follows:

Deductible Reimbursement:	\$5,000 – single & \$10,000 – family
Coinsurance & Copay:	\$2,050 – single & \$4,100 – family
Office Visits:	\$15 - \$45
Emergency Room:	\$300

Mr. VanDeGrift made a motion, seconded by Mr. Sams to approve the Navia Benefits as stated above. All present voiced a "YEA" vote and the motion was passed with **Resolution 23-12-23**. (A copy of the resolution will be included in the minutes.)

Mrs. Boggs requested ratification for expenditures authorized by Township Administrator or Township Officer or Employee authorized by Township Administrator in the cumulative amount of \$362.90. The purchases are \$8.77 from Wasabi, \$101.07 from Waste Management, \$124.64 from Amazon, \$39.75 from Broadway Barrel House and \$88.67 from The Home Depot. Mr. VanDeGrift made a motion, seconded by Mr. Sams to subsequently approve the expenditures in the cumulative amount of \$362.90. All present voiced a "YEA" vote and the motion passed with **Resolution 23-12-24**. (A copy of the Resolution is included in the minutes.)

Mrs. Boggs informed the Board that she received a letter from Warren County Regional Planning regarding the Union Village Phase 1D final plat for the Trustees to review and make comments. Chief Jameson commented that Lots 98, 99 and 100 have no access other than a private alley which has no maintenance and is narrow. The Trustees agreed with this concern. (A letter will be sent to Warren County Regional Planning stating this information).

Mrs. Boggs informed the Board that she received a letter from Warren County Regional Planning of Union Village Revised Preliminary Plan. The plan proposes 17 residential lots and 6 open lots on 10.27 acres. Mrs. Boggs stated that the plan is actually within the Otterbein Senior Living development. The new section would be accessed by a private road (King Street) owned by

Otterbein. The Township does not accept public streets off of a private drive. (A letter will be sent to Warren County Regional Planning regarding this matter.)

Mrs. Boggs informed the Board that the Warren County Foundation presentation of Duke Energy Small Business Assistance/ Hometown Revitalization Grants will occur on Tuesday December 19<sup>th</sup> at 3:00 p.m. in the Township meeting room. The applicants were business owners from Lebanon and Turtlecreek Township. Twenty-five \$1,000.00 grants will be awarded. Trustee Jones stated he would attend.

Mrs. Boggs informed the Board that she received a response from Warren County Regional Planning regarding our letter for Shaker Run Section 8C Revision. Our concerns were the shared driveways and emergency vehicle access. Warren County Regional Planning responded that the plat was in compliance with the approved preliminary plan and RPC conditions of approval.

Mrs. Boggs gave a follow up on the Union Road Convenience Store. A letter was sent to Warren County Engineer's Office regarding the storm water issues and requested that the area be evaluated and consideration be taken to move the runoff further down Union Road. Also, the letter addressed the aquifers and that all EPA and local jurisdiction requirements be met to protect the aquifers due to the installation of buried fuel tanks.

Mrs. Boggs informed the Board the Open House for Core 5 will be held on January 31, 2024 from 11:30 to 1:30 p.m.

Mrs. Boggs informed the Board that she was contacted by Ben Yoder of Warren County Park District regarding a proposed Terrace at Armco Lake event center. The project has been submitted for the state capital budget. Mr. Sams stated that he looks forward to discussing this with the county to see what they plan.

Mrs. Boggs asked if the Trustees could make time to meet with residents that are interested in serving on county boards that may come open on Rural Zoning Board of Appeals, Zoning Board of Appeals, Rural Zoning Commission, Flood Damage Commission and Airport Zoning.

Mrs. Boggs informed the Board that Tiffany Zindel (Warren County Administrator) and Tina Osborne (Commission Clerk) will be retiring from their positions at Warren County and asked if they would like letters sent. The Trustees asked Mrs. Boggs to send letters of congratulations to Ms. Zindel and Ms. Osborne.

Mrs. Boggs informed the Board that there will be a retirement party for Sharon Coffman of Warren County Regional Planning on Thursday December 14th from 2:00 to 4:00 p.m.

## **CORRESPONDENCE:**

### **IN:**

Notice from WC Regional Planning of Union Village Phase 1D Final Plat.  
Notice from WC Regional Planning of Union Village Revised Preliminary Plan.  
Email from Ms. Hamlin regarding leaf pickup in Stonewall.  
Email from Mr. Easterly requesting fire report for Armco Park.  
Letter from Altafiber regarding name change.  
Email from Mr. Olding regarding changing light in Shaker Run to LED

### **OUT:**

Email to Ms. Hamlin regarding leaf pickup in Stonewall.  
Email to Mr. Easterly regarding fire report.  
Letter to Mr. Parker regarding payment for reimbursement agreement.  
Letter to Warren County Engineer's office regarding Union Road Convenience Store.  
Letter to Warren County Regional Planning regarding Shaker Run Section 8C Revision.  
Email to Mr. Slusher regarding the anticipated resurfacing of road in Buckeye Fields.  
Email to Mr. Olding regarding changing light in Shaker Run to LED.

## **Fiscal Officer Reports:**

Prior to the meeting the Audit/Financial Committee met to review the financial reports for the year to date. The committee noted that at this time there is a need for a line-item transfer within the General Fund.

Amanda Childers, Fiscal Officer, requested the Board to approve a line item transfer within the General fund from Account 1000-930-930-0000 (Contingencies) to Account 1000-990-9900-0000 (Other – Other Financing) in the amount of \$210,000.00 for needed expenses. The Board of Trustees and Fiscal Officer have determined due to the rising rate environment on investments, the township would be liquidating lower yield investments to capture higher yield investments. Mr. VanDeGrift made a motion, seconded by Mr. Sams to approve the resolution as stated above. All present voiced a “YEA” vote and the motion passed with **Resolution 23-12-28**. (A copy of the resolution is included in the minutes.)

Mrs. Childers requested authorization to pay the Worker’s Compensation invoice for 2024 in the amount of \$49,227.00. Mr. VanDeGrift made a motion, seconded by Mr. Sams to authorize payment to Ohio Bureau of Worker’s Compensation by ACH in the amount of \$49,227.00. All present voiced a “YEA” vote and the motion passed with **Resolution 23-12-25**. (A copy of the resolution will be included in the minutes.)

The Fiscal Officer presented the bills which were due and the following checks were approved and signed. Check Nos. 35038 through 35351 (copy to follow) and Vouchers 1239-2023 through 1305-2023.

The Fiscal Office reported the following income:

Post Date	Transaction Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
11/27/23	12/1/23	1171-2023	T KINMAN	2191-892-0038	\$200.00	TYLER KINMAN TUITION REIMBURSEMENT PMT 3 OF 48
					<b>\$200.00</b>	
11/30/23	12/1/23	1194-2023	STAROHIO	1000-701-0000	\$18,766.03	NOVEMBER 2023 INTEREST
11/30/23	12/1/23	1195-2023	PRIMARY	1000-701-0000	\$2.14	NOVEMBER 2023 INTEREST
11/1/23	12/6/23	1196-2023	LCNB TRUST	1000-701-0000	\$13,408.61	NOVEMBER 2023 SWEEP INTEREST
11/1/23	12/6/23	1197-2023	FFCB 7	1000-701-0000	\$303.19	NOVEMBER 2023 INTEREST
11/1/23	12/6/23	1198-2023	FFCB 8	1000-701-0000	\$303.20	NOVEMBER 2023 INTEREST
11/1/23	12/6/23	1199-2023	FHLMC 16	1000-701-0000	\$217.71	NOVEMBER 2023 INTEREST
11/1/23	12/6/23	1200-2023	FHLMC 15	1000-701-0000	\$1,163.19	NOVEMBER 2023 INTEREST
11/1/23	12/6/23	1201-2023	FNMA 9	1000-701-0000	\$171.88	NOVEMBER 2023 INTEREST
11/1/23	12/6/23	1202-2023	FNMA 10	1000-701-0000	\$604.17	NOVEMBER 2023 INTEREST
11/1/23	12/6/23	1203-2023	FNMA 7	1000-701-0000	\$297.92	NOVEMBER 2023 INTEREST
11/1/23	12/6/23	1204-2023	UST 2	1000-701-0000	\$138.84	NOVEMBER 2023 INTEREST
11/1/23	12/6/23	1205-2023	UST 1	1000-701-0000	\$119.23	NOVEMBER 2023 INTEREST
11/1/23	12/6/23	1206-2023	UST 5	1000-701-0000	\$121.05	NOVEMBER 2023 INTEREST
11/1/23	12/6/23	1207-2023	CD 15	1000-701-0000	\$348.94	NOVEMBER 2023 INTEREST
11/7/23	12/6/23	1208-2023	CD 44	1000-701-0000	\$1,061.64	NOVEMBER 2023 INTEREST
11/7/23	12/6/23	1209-2023	CD 46	1000-701-0000	\$1,082.88	NOVEMBER 2023 INTEREST
11/8/23	12/6/23	1210-2023	CD 37	1000-701-0000	\$1,008.56	NOVEMBER 2023 INTEREST
11/10/23	12/6/23	1211-2023	CD 39	1000-701-0000	\$1,029.79	NOVEMBER 2023 INTEREST
11/14/23	12/6/23	1212-2023	CD 48	1000-701-0000	\$1,104.11	NOVEMBER 2023 INTEREST
11/15/23	12/6/23	1213-2023	CD 41	1000-701-0000	\$966.10	NOVEMBER 2023 INTEREST
11/15/23	12/6/23	1214-2023	UST 7	1000-701-0000	\$312.50	NOVEMBER 2023 INTEREST
11/20/23	12/6/23	1215-2023	CD 33	1000-701-0000	\$211.48	NOVEMBER 2023 INTEREST
11/20/23	12/6/23	1216-2023	FFCB 10	1000-701-0000	\$912.50	NOVEMBER 2023 INTEREST
11/24/23	12/6/23	1217-2023	FHLB 10	1000-701-0000	\$893.75	NOVEMBER 2023 INTEREST
11/27/23	12/6/23	1218-2023	CD 17	1000-701-0000	\$338.37	NOVEMBER 2023 INTEREST
11/27/23	12/6/23	1219-2023	FFCB 4	1000-701-0000	\$912.50	NOVEMBER 2023 INTEREST
11/28/23	12/6/23	1220-2023	CD 14	1000-701-0000	\$325.16	NOVEMBER 2023 INTEREST
11/28/23	12/6/23	1221-2023	CD 16	1000-701-0000	\$348.94	NOVEMBER 2023 INTEREST
11/28/23	12/6/23	1222-2023	CD 22	1000-701-0000	\$359.52	NOVEMBER 2023 INTEREST
11/28/23	12/6/23	1223-2023	CD 29	1000-701-0000	\$1,375.21	NOVEMBER 2023 INTEREST
11/15/23	12/6/23	1224-2023	INVESTMENT UST 7	1000-701-0000	\$371.09	Gain on Investment
11/14/23	12/6/23	1225-2023	CD 53	1000-701-0000	\$49.32	NOVEMBER 2023 INTEREST
11/24/23	12/10/23	1226-2023	CD 61	1000-701-0000	\$568.15	NOVEMBER 2023 INTEREST
					<b>\$49,197.67</b>	
12/4/23	12/11/23	1228-2023	COMMUNITY AUTHORITY OF UNION VILLAGE	1000-591-0037	\$6,386.67	2021 TY & 2ND HALF TY 2022 RESIDENTIAL LOSS REVENUE
					<b>\$6,386.67</b>	
12/5/23	12/11/23	1229-2023	CITY OF LEBANON	1000-591-0007	\$2,453.46	1ST QTR 2023 JEDD INCOME TAX PAYMENT
					<b>\$2,453.46</b>	
12/5/23	12/11/23	1230-2023	OHIO DEPARTMENT OF PUBLIC SAFETY	1000-539-0000	\$203.98	2023 EMS GRANT
					<b>\$203.98</b>	
11/28/23	12/1/23	1174-2023	CHARTER COMMUNICATIONS	1000-303-0000	\$34,220.45	3RD QTR 2023 CABLE FRANCHISE FEES
					<b>\$34,220.45</b>	
11/27/23	12/1/23	1172-2023	BLUE CROSS AND BLUE SHIELD OF MICHIGAN	2191-299-0000	\$83.70	LIFE SQUAD SERVICES
11/28/23	12/1/23	1173-2023	BLUE CROSS BLUE SHIELD OF FLORIDA	2191-299-0000	\$93.18	LIFE SQUAD SERVICES
11/27/23	12/1/23	1175-2023	UNITED HEALTHCARE	2191-299-0000	\$419.86	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/27/23	12/1/23	1176-2023	AETNA	2191-299-0000	\$535.11	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/27/23	12/1/23	1177-2023	US TREASURY DEPT OF VA	2191-299-0000	\$955.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/27/23	12/1/23	1178-2023	CGS	2191-299-0000	\$2,723.36	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/28/23	12/1/23	1179-2023	HNB-ECHO	2191-299-0000	\$93.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/28/23	12/1/23	1180-2023	ANTHEM BLUE	2191-299-0000	\$108.25	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/28/23	12/1/23	1181-2023	HHP OHIO	2191-299-0000	\$182.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/28/23	12/1/23	1182-2023	UNITED HEALTHCARE	2191-299-0000	\$317.43	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/28/23	12/1/23	1183-2023	AARP SUPPLEMENTAL	2191-299-0000	\$344.09	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/28/23	12/1/23	1184-2023	ANTHEM BLUE	2191-299-0000	\$1,245.28	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/28/23	12/1/23	1185-2023	MEDICOUNT MANAGEMENT INC	2191-299-0000	\$1,538.13	LIFE SQUAD SERVICES OCTOBER 2023 (DIRECT DEPOSIT)
11/28/23	12/1/23	1186-2023	AETNA	2191-299-0000	\$1,548.97	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/28/23	12/1/23	1187-2023	UNITED HEALTHCARE	2191-299-0000	\$2,016.35	LIFE SQUAD SERVICES (DIRECT DEPOSIT)

Post Date	Transaction Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
11/29/23	12/1/23	1188-2023	UNITED HEALTHCARE	2191-299-0000	\$469.17	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/29/23	12/1/23	1189-2023	UNITED HEALTHCARE	2191-299-0000	\$890.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/30/23	12/1/23	1190-2023	HUMANA	2191-299-0000	\$125.67	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/30/23	12/1/23	1191-2023	HBPIIL	2191-299-0000	\$127.94	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/30/23	12/1/23	1192-2023	GAINWELL TECHNOLOGY	2191-299-0000	\$140.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/30/23	12/1/23	1193-2023	HWHO	2191-299-0000	\$282.95	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/1/23	12/11/23	1239-2303	PERENNIAL ADVANTAGE OF OHIO INC	2191-299-0000	\$1,297.68	LIFE SQUAD SERVICES
12/1/23	12/11/23	1231-2023	UNITED HEALTHCARE	2191-299-0000	\$90.98	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/1/23	12/11/23	1232-2023	AARP SUPPLEMENTAL	2191-299-0000	\$93.52	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/1/23	12/11/23	1233-2023	HNB-ECHO	2191-299-0000	\$301.49	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/4/23	12/11/23	1234-2023	ANTHEM BLUE	2191-299-0000	\$533.01	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/4/23	12/11/23	1235-2023	CGS	2191-299-0000	\$2,223.21	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/5/23	12/11/23	1236-2023	CGS	2191-299-0000	\$359.80	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/6/23	12/11/23	1237-2023	UNITED HEALTHCARE	2191-299-0000	\$533.03	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/8/23	12/11/23	1238-2023	AARP SUPPLEMENTAL	2191-299-0000	\$311.60	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
					<b>\$19,983.76</b>	

**Other Business:**

None.

**Visitor Concerns:**

Ally Bissman introduced herself and told those present that she was attending the meeting for her application requirement for the Warren County Township Association Scholarship.

Gabe Drake came to the meeting as he represents the Township at the Warren County Regional Planning quarterly meetings.

**Trustee Reports:**

A motion was made by Mr. VanDeGrift that the Board of Trustees adjourns into executive session to discuss EMS/Fire employment matters pursuant to ORC 121.22 (G) (1) at 8:12 p.m. The motion was seconded by Mr. Sams and upon call of roll call, Mr. VanDeGrift "YEA", Mr. Sams "YEA" and Mr. Jones "YEA" the executive session was entered.

By motion of Mr. VanDeGrift that the Board of Trustees adjourns out of executive session and return to the open meeting and ask the Fiscal Officer to note in the minutes that NO ACTION WAS TAKEN. The motion was seconded by Mr. Sams and the executive session ended. Upon call of roll, Mr. VanDeGrift "YEA", Mr. Sams "YEA" and Mr. Jones "YEA" the Board returned to regular session at 9:44 p.m.

The Board discussed pay increases for the Road Department and Administrative Assistant. The payroll increases, effective December 16, 2023 are as follows:

Technician	Steven Schnetzer	\$28.91 per hour
Technician	Rusty Meece	\$28.91 per hour
Technician	Randy Retallick	\$28.91 per hour

Road Supervisor	Kenneth Hickey	\$36.05 per hour (Road 70%=\$25.24, EMS/Fire=\$10.81)
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Administrative Assistant Brad Edrington \$27.00 per hour (General 100%)

Mr. VanDeGrift made a motion seconded by Mr. Sams to approve the raises as stated above. All present voiced a "YEA" vote and the motion passed with **Resolution 23-12-26**. (A copy of the resolution is included in the minutes.)

The Board discussed a calculated anniversary date for Kenneth Hickey for service at Hamilton Township. The Calculated date will be 12-27-2004 for vacation accrual service. Mr. Sams made a motion, seconded by Mr. VanDeGrift to approve the vacation accrual for Mr. Hickey as stated above. All present voiced a "YEA" vote and the motion passed with **Resolution 23-12-22**. (A copy of the resolution is included in the minutes.)

Chief Jameson informed the Board that he received the resignation of Assistant Fire Chief Brian Elleman effective December 29, 2023. Mr. Sams made a motion, seconded by Mr. VanDeGrift to approve the resignation of Assistant Chief Elleman effective December 29, 2023. All present

voiced a "YEA" vote and the motion was passed with **Resolution 23-12-27**. (A copy of the resolution will be included in the minutes.)

The Board discussed adoption of the FLSA Section 7 (K) for part-time Fire/EMS employees which allows for a partial exemption from the Act's overtime requirements for government employees. The Board wished to implement this exemption for part-time Fire/EMS employees for a 212-hour 28 day pay cycle. This exemption will be effective with payroll begin date of December 30, 2023. Mr. VanDeGrift made a motion, seconded by Mr. Sams to approve the resolution as stated above. All present voiced a "YEA" vote and the motion passed with **Resolution 23-12-29**. (A copy of the resolution is included in the minutes.)

There being no further business, Mr. Sams made a motion, seconded by Mr. VanDeGrift, to adjourn the meeting. All present voiced a "YEA" vote and the motion passed.

The next regular meeting is scheduled for December 22, 2023 at 9:00 a.m.

Signed: \_\_\_\_\_ Chairman of the Board

Attest: \_\_\_\_\_ Fiscal Officer

**RESOLUTION 23-12-01**

Turtlecreek Township  
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall accept the Temporary Appropriations for the calendar year 2024. Resolution was introduced by Mr. VanDeGrift and seconded by Mr. Sams. All voiced a "YEA" vote and the resolution passed.

Adopted this 11<sup>th</sup> day of December, 2023

**RESOLUTION 23-12-02**

Turtlecreek Township  
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall pay all utility and cleaning bills for administrative buildings and fire stations (including heat, telephone, gas, electric, garbage disposal, cleaning, etc.) from the General Fund. Resolution was introduced by Mr. VanDeGrift and seconded by Mr. Sams. All voiced a "YEA" vote and the resolution passed.

Adopted this 11<sup>th</sup> day of December, 2023

**RESOLUTION 23-12-03**

Turtlecreek Township  
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall reimburse township officials and employees at the current rate for mileage as determined by the IRS when traveling on official business out of the township in their personal vehicles. The Township will cover the cost of hotel expenses and reimburse a flat sum of \$75.00 per day for meal allowance when attending full day or overnight conferences during the calendar year beginning January 1, 2024, for Township Trustees, Fiscal Officer and employees. Resolution was introduced by Mr. VanDeGrift and seconded by Mr. Sams. All voiced a "YEA" vote and the resolution passed.

Adopted this 11<sup>th</sup> day of December, 2023

**RESOLUTION 23-12-04**

Turtlecreek Township  
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall appoint for a period of one (1) year, effective January 1, 2024 – Michael Jameson as Fire Chief. Resolution was introduced by Mr. VanDeGrift and seconded by Mr. Sams. All voiced a “YEA” vote and the resolution passed.

Adopted this 11<sup>th</sup> day of December, 2023

**RESOLUTION 23-12-05**

Turtlecreek Township  
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the trustees and fiscal officer of Turtlecreek Township are entitled to the maximum compensation permitted by the Ohio Revised Code (based on the amounts allowable by the law and annual certifications). Resolution was introduced by Mr. VanDeGrift and seconded by Mr. Sams. All voiced a “YEA” vote and the resolution passed.

Adopted this 11<sup>th</sup> day of December, 2023

**RESOLUTION 23-12-06**

Turtlecreek Township  
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the Volunteer Fire Department personnel shall be on the following schedule of reimbursement for the pay period beginning January 1, 2024 to December 31, 2024: Annual Rate: Secretary \$100.00, Treasurer \$100.00, Drivers \$150.00. Firemen \$20.00 per run. Captains receive \$24.00 per run. Duty Office will receive \$8.00 per hour. Attendance at each meeting (business and practice) shall be compensated at the same base rate for fire runs. Resolution was introduced by Mr. VanDeGrift and seconded by Mr. Sams. All voiced a “YEA” vote and the resolution passed.

Adopted this 11<sup>th</sup> day of December, 2023

**RESOLUTION 23-12-07**

Turtlecreek Township  
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the Volunteers Life Squad shall be on the following schedule of reimbursement for the pay period beginning January 1, 2024 to December 31, 2024: EMT's \$20.00 per run, Advanced EMT's \$21.00 per run and Paramedics \$22.00 per run. Attendance at meetings (business and practice) shall be compensated at the same rate as their base compensation for runs. The Secretary shall receive \$100.00 per year. Resolution was introduced by Mr. VanDeGrift and seconded by Mr. Sams. All voiced a “YEA” vote and the resolution passed.

Adopted this 11<sup>th</sup> day of December, 2023

**RESOLUTION 23-12-08**

Turtlecreek Township  
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that newly elected/appointed Trustees and/or Fiscal Officer shall be entitled to their choice of disability insurance (single policy) or hospitalization insurance, including life, which will be provided by the medical health carrier, dental, and vision insurance (family policies) will be provided by a separate carrier for their terms beginning on or after January 1, 2024. At the present time, the carriers are Anthem, Principal VSP, Delta Dental and Navia (policy benefits are defined in their specific contracts). Resolution was introduced by Mr. VanDeGrift and seconded by Mr. Sams. All voiced a “YEA” vote and the resolution passed.

Adopted this 11<sup>th</sup> day of December, 2023

**RESOLUTION 23-12-09**

Turtlecreek Township  
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall continue the maintenance contracts with Stryker (terms and amounts that prevail). The ambulance fund account 2191-230-323-0000 (Repairs and Maintenance) shall be the source of payment. Resolution was introduced by Mr. VanDeGrift and seconded by Mr. Sams. All voiced a "YEA" vote and the resolution passed.

Adopted this 11<sup>th</sup> day of December, 2023

**RESOLUTION 23-12-10**

Turtlecreek Township  
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the Trustees authorize the Fiscal Officer to pay all bills for the township that come due between meeting dates. The payment of the bills will be ratified at the next regular Trustees meeting with the approval of vouchers, electronic warrants and warrants. Resolution was introduced by Mr. VanDeGrift and seconded by Mr. Sams. All voiced a "YEA" vote and the resolution was passed.

Adopted this 11<sup>th</sup> day of December, 2023

**RESOLUTION 23-12-11**

Turtlecreek Township  
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall contribute an amount of \$16,294.00 to the Warren County Drug Task Force as the Year 2024 contribution. The General Fund shall be the source of funds. Resolution was introduced by Mr. VanDeGrift and seconded by Mr. Sams. All voiced a "YEA" vote and the resolution passed.

Adopted this 11<sup>th</sup> day of December, 2023

**RESOLUTION 23-12-12**

Turtlecreek Township  
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall provide coffee, meals and refreshments at public function such as hearings, meetings and work sessions to attendees as deemed necessary by the board. The General Fund shall be the source of funds. Resolution was introduced by Mr. VanDeGrift and seconded by Mr. Sams. All voiced a "YEA" vote and the resolution passed.

Adopted this 11<sup>th</sup> day of December, 2023

**RESOLUTION 23-12-13**

Turtlecreek Township  
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that blanket and super blanket certificates have a maximum limit of \$100,000.00. Resolution was introduced by Mr. VanDeGrift and seconded by Mr. Sams. All voiced a "YEA" vote and the resolution passed.

Adopted this 11<sup>th</sup> day of December, 2023

**RESOLUTION 23-12-14**

Turtlecreek Township  
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall not make any changes to Resolution 03-12-20 concerning intent to dispose surplus



items, including vehicles, by internet auction, and that this resolution be renewed and effective for the year 2024. In addition, Resolution 03-12-21 and 22-04-09, concerning the agreement with GovDeals, Inc. for on-line auction service for the disposal of surplus items, including vehicles, is renewed and effective for the year 2024. Resolution was introduced by Mr. VanDeGrift and seconded by Mr. Sams. All voiced a "YEA" vote and the resolution passed.

Adopted this 11<sup>th</sup> day of December, 2023

**RESOLUTION 22-12-15**

Turtlecreek Township  
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the new hire pay for part time and full time EMS employees shall be compensated at the rate listed below effective January 1, 2024

Part-Time	
Paramedic	\$14.70
Intermediate	\$13.65
Basic	\$13.13
Full Time	
Paramedic	\$17.85
Basic	\$16.28

Resolution was introduced by Mr. VanDeGrift and seconded by Mr. Sams. All voiced a "YEA" vote and the resolution passed.

Adopted this 11<sup>th</sup> day of December, 2023

**RESOLUTION 23-12-16**

Turtlecreek Township  
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the Trustees hereby ratify and confirm all actions taken in good faith by the Board of Trustees, Fiscal Officer, and the Officers of Turtlecreek Township and make such exception from policy as may be necessary to accommodate such ratification. Resolution was initiated by Mr. VanDeGrift and seconded by Mr. Sams. All voiced a "YEA" vote and the resolution passed.

Adopted this 11<sup>th</sup> day of December, 2023

**RESOLUTION 23-12-17**

Turtlecreek Township  
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall appoint for a period of one (1) year, effective January 1, 2024 -Tammy Boggs as Administrator. Resolution was introduced by Mr. VanDeGrift and seconded by Mr. Sams. All voiced a "YEA" vote and the resolution passed.

Adopted this 11<sup>th</sup> day of December, 2023.

**RESOLUTION 23-12-18**

Turtlecreek Township  
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the new hire pay for part time Fire employees shall be compensated at the rate listed below effective January 1, 2024

EMT/FF1	\$17.33
EMT/FF2	\$17.85
ALS/FF1	\$18.38

ALS/FF2	\$18.90
MEDIC/FF1	\$19.43
MEDIC/FF2	\$19.95

Resolution was introduced by Mr. VanDeGrift and seconded by Mr. Sams. All voiced a "YEA" vote and the resolution passed.

Adopted this 11<sup>th</sup> day of December, 2023

The signatures below indicate acceptance and attestments of **Resolutions 22-12-01 through 22-12-18**. Any exceptions to be so noted below.

Exceptions: None

Signed: \_\_\_\_\_ "YEA"  
 \_\_\_\_\_ "YEA"  
 \_\_\_\_\_ "YEA"

Attest: \_\_\_\_\_ Fiscal Officer

**RESOLUTION 23-12-19  
 TURTLECREEK TOWNSHIP  
 WARREN COUNTY, OHIO**

**HIRE DAVID JONES, EFFECTIVE DECEMBER 11, 2023  
 AS A FULL-TIME FIREFIGHTER II/PARAMEDIC**

**WHEREAS**, a position of "Full-Time Firefighter II/Paramedic has been created within the Turtlecreek Township Fire Department/Emergency Medical Service, and

**WHEREAS**, the Fire Chief and Assistant Chief of Turtlecreek Township Fire Department/Emergency Medical Service have recommended that David Jones be hired as a Full-Time Firefighter II/Paramedic and this position will be a career firefighter position that will pay into Ohio Police & Fire Fund retirement system; and

**NOW THEREFORE BE IT RESOLVED**, the Board of Trustees of Turtlecreek Township, Warren County, Ohio hereby approves the hiring of David Jones for the position of Full-Time Firefighter/Paramedic, effective December 11, 2023 at the rate of \$23.00 per hour.

Mr. VanDeGrift moved for adoption of the foregoing resolution, seconded by Mr. Sams. All voiced a "YEA" vote and the resolution passed.

Adopted this 11<sup>th</sup> day of December, 2023

Signed: \_\_\_\_\_ "YEA"  
 \_\_\_\_\_ "YEA"  
 \_\_\_\_\_ "YEA"  
 Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 23-12-20  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**RESOLUTION TO EXTEND UNPAID LEAVE OF ABSENCE  
FOR MARK HALL**

**WHEREAS**, the Board of Trustees of Turtlecreek Township, Warren County, Ohio, had received a request from Mark Hall for an unpaid leave of absence beginning October 7, 2023 to November 30, 2023 from his position of part-time firefighter/EMT; and

**WHEREAS**, the Board of Trustees of Turtlecreek Township, Warren County, Ohio have received a request to extend the unpaid leave of absence to January 1, 2024; and

**WHEREAS**, the Board of Trustees of Turtlecreek Township, Warren County, Ohio, have reviewed and approved the extended request for unpaid leave of absence for a period from October 7, 2023 to January 1, 2024; and

**NOW THEREFORE, BE IT RESOLVED**, by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, approved the unpaid leave of absence for a period from October 7, 2023 to January 1, 2024.

Mr. Sams moved to adopt the foregoing Resolution. Mr. VanDeGrift seconded the motion and upon call of the roll the following vote resulted:

Mr. Jones	"YEA"
Mr. Sams	"YEA"
Mr. VanDeGrift	"YEA"

Resolution adopted this 11th day of December, 2023

**THE BOARD OF TURTLECREEK TOWNSHIP TRUSTEES**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 23-12-21  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**AUTHORIZING BOBBY GRANT TO ATTEND FIREFIGHTER LEVEL II AT WARREN  
COUNTY CAREER CENTER AND SIGNING A CONTRACT THAT TURTLECREEK  
TOWNSHIP WILL PAY FOR THE SCHOOL WITH A TWO (2)-YEAR COMMITMENT  
FOR SERVICE AND HOURS AS DESCRIBED BY THE CONTRACT**

**WHEREAS**, Bobby Grant wishes to attend Firefighter Level II school at the Warren County Career Center; and

**WHEREAS**, the Fire Chief of Turtlecreek Township Fire/EMS Department has recommended that Bobby Grant attend the Firefighter Level II school; and

**WHEREAS**, the cost of the class will be the approximate fee of \$1,710.00 and Bobby Grant will be required to sign a Firefighter/EMS contract with a commitment of two (2) years of service for the township paying for the school; and

**NOW THEREFORE BE IT RESOLVED**, the Board of Trustees of Turtlecreek Township, Warren County, Ohio hereby approves Bobby Grant to attend Firefighter Level II with the township paying for the schooling. The source of the funds will be the Fire Fund (2192-220-590-0006 Other – Other Expenses Fire Training).

Mr. Sams moved for adoption of the foregoing resolution, seconded by Mr. VanDeGrift. All voiced a “YEA” vote and the resolution passed.

Adopted this 11<sup>th</sup> day of December, 2023

Signed: \_\_\_\_\_ “YEA”  
\_\_\_\_\_ “YEA”  
\_\_\_\_\_ “YEA”

Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 23-12-22  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**RESOLUTION TO DETERMINE CALCULATED ANNIVERSARY DATE  
FOR ACCRUAL OF VACATION TIME**

**WHEREAS**, Kenneth Hickey worked as full-time employee with Hamilton Township from March 17, 2004 – July 17, 2022; and

**WHEREAS**, Kenneth Hickey’s full-time hire date with Turtlecreek Township is December 27, 2022; and

**WHEREAS**, Board of Trustees of Turtlecreek Township, Warren County, Ohio has granted Kenneth Hickey a prior service credit anniversary date from Hamilton Township of December 27, 2004; and

**NOW THEREFORE, BE IT RESOLVED**, by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the trustees approve accrual time for vacation only based on the anniversary date of December 27, 2004 for Kenneth Hickey and that the vacation time be credited on a bi-weekly basis.

Mr. Sams moved to adopt the foregoing Resolution. Mr. VanDeGrift seconded the motion and upon call of the roll the following vote resulted:

Mr. Jones “YEA”  
Mr. VanDeGrift “YEA”  
Mr. Sams “YEA”

Resolution adopted this 11<sup>th</sup> day of December, 2023.

**THE BOARD OF  
TURTLECREEK TOWNSHIP TRUSTEES**

Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 23-12-23  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**RESOLUTION TO AMENDMENT THE  
BENEFITS FOR THE NAVIA INSURANCE PLAN**

**WHEREAS**, the Board of Trustees Turtlecreek Township, Warren County, Ohio has a need to amend the plan with Navia Benefits; and

**WHEREAS**, the amendments will be as follows:

Deductible Reimbursement:	\$5,000 – single & \$10,000 – family
Coinsurance & Copay:	\$2,050 – single & \$4,100 – family
Office Visits:	\$15 - \$45
Emergency Room:	\$300

**WHEREAS**, the Board of Trustees Turtlecreek Township, Warren County, Ohio approve the amendments to the Navia Plan as stated above for the 2024 calendar year.

**THEREFORE**, by motion of Mr. VanDeGrift and seconded by Mr. Sams the above resolution was approved. All voiced a “YEA” vote and the resolution passed.

Adopted this 11<sup>th</sup> day December, 2023

Signed: \_\_\_\_\_ ” YEA”  
\_\_\_\_\_  
\_\_\_\_\_ “YEA”  
\_\_\_\_\_ “YEA”

Attest: \_\_\_\_\_ Chief Fiscal Officer

**TURTLECREEK TOWNSHIP BOARD OF TRUSTEES  
WARREN COUNTY, OHIO**

Resolution Number: 23-12-24  
2023

Date of Resolution: December 11,

**TOPIC OF RESOLUTION: BOARD RESOLUTION SUBSEQUENTLY APPROVING  
EXPENDITURES NOT EXCEEDING TWENTY-FIVE HUNDRED DOLLARS BY TOWNSHIP  
ADMINISTRATOR OR TOWNSHIP OFFICER OR EMPLOYEE AUTHORIZED BY TOWNSHIP  
ADMINISTRATOR**

**RESOLUTION**

**WHEREAS**, this Board adopted Resolution Number 16-04-12, dated April 26, 2016, authorizing the Township Administrator to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars, and further authorizing the Township Administrator to authorize other Township Officers and Employees to incur

obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars; and,

**WHEREAS**, pursuant to section 507.11 (A) of the Ohio Revised Code, and Section 3 of the aforementioned Resolution, the obligations incurred by the Township Administrator on behalf of the Township, or that the Township Administrator authorizes a Township Officer or Employee to incur, shall be subsequently approved by adoption of formal resolution of this Board at the next regularly scheduled Board meeting after receipt by the Township Fiscal Officer of proper voucher for the obligation or obligations incurred; and,

**WHEREAS**, this Board has been notified by the Township Fiscal Officer she is in receipt of a proper voucher or vouchers for obligations incurred by the Township Administrator or authorized Township Officer or Employees, a copy or copies of which are attached hereto.

**THEREFORE, BE IT RESOLVED** by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, at least a majority of all Trustees casting a vote concur as follows:

**Section 1.** This Board does hereby subsequently approve the obligations incurred by the Township Administrator or Township Officer or Employees on behalf of the Township, a copy or copies of the vouchers of which are attached hereto.

**Section 2.** That the Board is acting in its administrative capacity in adopting this Resolution.

**Section 3.** That the recitals contained within the Whereas Clauses set forth above are incorporated by reference herein.

**Section 4.** That it is found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Mr. VanDeGrift moved adoption of the foregoing Resolution, being seconded by Mr. Sams. Upon call of the roll, the following vote resulted:

Mr. Jones	YEA
Mr. Sams	YEA
Mr. VanDeGrift	YEA

Resolution adopted this 11<sup>th</sup> day of December, 2023.

**CERTIFICATION:**

The undersigned does hereby certify that the foregoing is a true and accurate copy of the above Resolution adopted on the aforementioned date by the Board of Township Trustees.

SIGNATURE: \_\_\_\_\_

NAME: Amanda K. Childers

TITLE: Fiscal Officer

DATE: \_\_\_\_\_

**RESOLUTION 23-12-25  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**WHEREAS**, the Board of Trustees of Turtlecreek Township, Warren County, Ohio have received the Ohio Bureau of Workers’ Compensation renewal for 2024; and

**WHEREAS**, the Board of Trustees of Turtlecreek Township, Warren County, Ohio have authorized the payment to the Ohio Bureau of Workers’ Compensation in the amount of \$49,227.00; and

**WHEREAS**, the source of the funds for the renewal will be General Fund (1000) in the amount of \$6,153.37, Road Department Fund (2031) in the amount of \$6,153.37, EMS Fund (2191) in the amount of \$17,574.04, Fire Fund (2192) in the amount of \$1,181.44 and EMS/Fire Fund (2193) in the amount of \$18,164.78.

**THEREFORE, BE IT RESOLVED** by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the renewal for the Ohio Bureau of Workers’ Compensation in the amount of \$49,227.00.

Resolution was initiated by Mr. VanDeGrift and seconded by Mr. Sams. All voiced a “YEA” vote and the motion was passed.

Adopted this 11<sup>th</sup> day of December, 2023

Signed: \_\_\_\_\_ “YEA”

\_\_\_\_\_ “YEA”

\_\_\_\_\_ “YEA”

Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 23-12-26  
TURTLECREEK TOWNSHP  
WARREN COUNTY, OHIO**

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the following township employees shall receive an annual merit raise as determined by management and shall be compensated at the rate listed below effective December 16, 2023.

**ROAD DEPARTMENT**

Technician Steven Schnetzer \$28.91 per hour

Technician	Rusty Meece	\$28.91 per hour
Technician	Randy Retallick	\$28.91 per hour
Road Supervisor	Kenneth Hickey	\$36.05 per hour
	(Road 70%=\$25.24, EMS/Fire=\$10.81)	
Administrative Assistant	Brad Edrington	\$27.00 per hour
	(General 100%)	

Resolution was introduced by Mr. VanDeGrift and seconded by Mr. Sams. All voiced a "YEA" vote and the resolution passed.

Adopted this 11<sup>th</sup> day of December, 2023

Signed:	_____	" YEA"
	_____	" YEA"
	_____	" YEA"
Attest:	_____	Chief Fiscal Officer

**RESOLUTION 23-12-27  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**TERMINATION OF BRIAN ELLEMAN,  
ASSISTANT FIRE CHIEF  
EFFECTIVE DECEMBER 29, 2023**

**WHEREAS**, the Fire Chief was notified that Brian Elleman terminated his position of Assistant Fire Chief with Turtlecreek Township; and

**WHEREAS**, the effective date of the termination will be, December 29, 2023; and

**NOW THEREFORE BE IT RESOLVED**, the Board of Trustees of Turtlecreek Township, Warren County, Ohio hereby acknowledge the termination of Brian Elleman, effective December 29, 2023.

Mr. Sams moved for adoption of the foregoing resolution. Mr. VanDeGrift seconded the motion and upon call of the roll the following vote resulted.

Mr. Jones	"YEA"
Mr. Sams	"YEA"
Mr. VanDeGrift	"YEA"

Resolution adopted this 11<sup>th</sup> day of December, 2023.



**THE BOARD OF TURTLECREEK TOWNSHIP TRUSTEES**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 23-12-28  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**WHEREAS**, the Board of Trustees of Turtlecreek Township, Warren County, Ohio, have a need to transfer within the General Fund from line-item account 1000-930-930-0000 (Contingencies) to line-item account 1000-990-990-0000 (Other – Other Financing Uses) \$210,000.00. The Board of Trustees of Turtlecreek Township and Fiscal Officer have determined due to the rising rate environment on investments, the township would be liquidating lower yield investments to capture higher yield investments.

**WHEREAS**, the Board of Trustees of Turtlecreek Township, Warren County, Ohio, will have a need to transfer additional funds from the General Fund line-item account 1000-930-930-0000 (Contingencies) to line item account 1000-990-990-0000 (Other – Other Financing Uses) as investments are liquidated to capture higher yield investments and the amount is unknown, the Board of Trustees of Turtlecreek Township, Warren County, Ohio authorize the Fiscal Officer to liquidate the investments and ratify the line item account transfer at the next regular scheduled meeting.

**NOW THEREFORE BE IT RESOLVED**, to approve the line-item account transfer in the amount of \$210,000.00 and all future line-item account transfers authorized by the Fiscal Officer and to be ratified at the next regular scheduled meeting.

Mr. VanDeGrift moved for adoption of the foregoing resolution. The motion was seconded by Mr. Sams. All voiced a “YEA” vote and the resolution passed.

Adopted this 11<sup>th</sup> day of December, 2023

Signed: \_\_\_\_\_ “YEA”  
\_\_\_\_\_ “YEA”  
\_\_\_\_\_ “YEA”

Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 23-12-29  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**RESOLUTION TO ADOPT THE FLSA SECTION 7 (K)  
FOR PART-TIME FIRE/EMS EMPLOYEES**

**WHEREAS**, the FLSA Section 7(K) allows for a partial exemption from the FLSA Act's overtime requirements for governmental employees, including those engaged in fire protection activities; and

**WHEREAS**, the Board of Trustees of Turtlecreek Township, Warren County, Ohio wish to implement this exemption for part-time Fire/EMS employees for a 212-hour 28 day pay cycle; and

**WHEREAS**, the Board of Trustees Turtlecreek Township, Warren County, Ohio approve the implementation of this exemption effective with payroll begin date of December 30, 2023.

**THEREFORE**, by motion of Mr. VanDeGrift and seconded by Mr. Sams the above resolution was approved. All voiced a "YEA" vote and the resolution passed.

Adopted this 11<sup>th</sup> day December, 2023

Signed: \_\_\_\_\_ " YEA"  
\_\_\_\_\_"YEA"  
\_\_\_\_\_"YEA"

Attest: \_\_\_\_\_ Chief Fiscal Officer

End of Minutes.